



**CIVIL AVIATION AUTHORITY OF SRI LANKA  
AVIATION SAFETY NOTICE**

ASN No 111	Ref No: PEL/2010/04	File Ref: PL/18/50/11
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- Recipients : 1. Air Navigation Service Providers  
2. Personnel operating at Aeronautical Stations/ Aero mobile Communication Centres at present.  
3. Holders of Aeronautical Station Operator Licence
- 01.Subject : **Personnel Licensing Requirements – Aeronautical Station Operators.**
- 02.Nature : Compulsory
- 03.Issue no : 02
- 04.Status : Replacement of ASN No.111 issue no 01 issued on 01 October 2009
05. Effective date : 15<sup>th</sup> October 2010
06. Validity : Until Further Notice
- 07.Contact person : For more details/ clarifications about this ASN please contact Deputy Director (Personnel Licensing), Civil Aviation Authority, No.64, Galle Road, Colombo 03, Sri Lanka. Telephone: +94112436552, Fax : +94112436552, E mail [ddpel@caa.lk](mailto:ddpel@caa.lk)
- 08.Availability : A copy of this document is available on web site- [www.caa.lk](http://www.caa.lk) and the technical library of Civil Aviation Authority. Copies can be collected at reproduction cost from the library.
- 09.Applicability : 1. Air Navigation Service Providers.  
2. Personnel operating at Aeronautical Stations/ Aero mobile Communication Centres at present. .  
3. Applicants for Aeronautical Station Operator Licence.  
4. Holders of Aeronautical Station Operator Licence.'
10. Comments : Comments (if any) on the contents of this Aviation Safety Notice (ASN) may be forwarded to the contact person. However the Aviation Safety Notice will come into effect on the date shown therein notwithstanding any objection or comment made by any person or party unless and until an amendment to the Aviation Safety Notice is issued afresh by the Director General of Civil Aviation

11. Notice : Provisions for Aeronautical Station Operator Licence is published hereby as an attachment to this ASN
12. History of Revision : To include additional requirements as per paragraphs 1.2.5.1, 4.1.1, 4.1.2 and 4.7.1.1. of Annex 1 and to include new provisions at para 1.2.
13. Related ASNs : ASN 054
14. Action Required : For compliance by  
 1. Air Navigation Service Providers.  
 2. Personnel operating at Aeronautical Stations/ Aero mobile Communication Centres at present.  
 3. Applicants for Aeronautical Station Operator Licence.  
 4. Holders of Aeronautical Station Operator Licence.
15. Checklist : List of current ASN numbers are as follows.

ASN No	Issue No	Date of Applicability	Remarks
ASN002	01	10.03.2000	nil
ASN003	01	18.08.2000	nil
ASN004	01	13.02.2001	nil
ASN005	01	26.03.2001	nil
ASN007	01	15.09.2001	nil
ASN008	02	16.11.2006	Replaced ASN no 008 issue no 01
ASN009	01	18.02.2002	nil
ASN010	01	18.02.2002	nil
ASN011	01	18.02.2002	nil
ASN012	01	18.02.2002	nil
ASN013	01	08.02.2002	nil
ASN014	01	01.03.2002	nil
ASN015	01	01.03.2002	nil
ASN016	01	01.03.2002	nil
ASN017	02	10.03.2005	Replaced ASN no 017 issue no 01
ASN018	01	20.03.2002	nil
ASN019	01	01.04.2002	nil
ASN021	01	01.04.2002	nil
ASN022	01	08.04.2002	nil
ASN023	01	01.06.2002	Replaced ASN no 003
ASN024	01	02.09.2002	nil
ASN025	02	15.10.2002	Replaced ASN no 001
ASN026	01	15.10.2002	nil
ASN027	01	20.12.2002	nil
ASN028	01	12.03.2003	nil
ASN029	01	21.03.2002	nil
ASN030	01	10.07.2002	nil
ASN031	01	15.07.2003	Replaced ASN no 006
ASN032	01	25.07.2003	nil
ASN033	02	25.08.2005	Replaced ASN no 033 issue no 01
ASN034	01	11.09.2003	nil
ASN035	01	12.09.2003	nil
ASN036	02	25.08.2010	Replaced ASN no 036 issue no 01
ASN037	01	13.10.2003	nil
ASN038	02	30.06.2010	Replaced ASN no 038 issue no 01
ASN039	04	19.08.2008	Replaced ASN no 039 issue no 03
ASN040	01	07.06.2004	nil
ASN041	01	16.06.2004	nil

ASN042	06	10.06.2010	Replaced ASN no 042 issue no 05
ASN043	02	12.08.2004	Amendment to ASN no 013
ASN044	03	24.05.2010	Replaced ASN no 044 issue no 02
ASN045	02	05.01.2007	Replaced ASN no 045 issue no 01
ASN046	03	10.06.2010	Replaced ASN no 046 issue no 02
ASN047	04	24.05.2010	Replaced ASN no 047 issue no 03
ASN048	02	05.01.2007	Replaced ASN no 048 issue no 01
ASN049	01	20.09.2004	Nil
ASN051	02	10.06.2010	Replaced ASN no 051 issue no 01
ASN052	01	20.09.2004	nil
ASN053	05	10.07.2009	Replaced ASN no 053 issue no 04
ASN054	04	15.12.2009	Replaced ASN no 054 issue no 03
ASN055	04	17.07.2009	Replaced ASN no 055 issue no 03
ASN056	02	20.07.2009	Replaced ASN no 056 issue no 01
ASN057	02	01.10.2009	Replaced ASN no 057 issue no 01
ASN058	03	21.07.2009	Replaced ASN no 058 issue no 02
ASN059	02	16.12.2009	Replaced ASN no 059 issue no 01
ASN060	03	09.07.2010	Replaced ASN no 060 issue no 02
ASN061	02	05.08.2005	Replaced Page no 01 of the attachment to the ASN no 061 issue no 01
ASN062	01	01.03.2005	nil
ASN063	01	20.12.2004	nil
ASN065	01	06.04.2005	nil
ASN066	01	16.05.2005	nil
ASN067	01	16.05.2005	nil
ASN068	01	18.05.2005	nil
ASN069	01	18.05.2005	nil
ASN070	01	18.05.2005	nil
ASN071	01	18.05.2005	nil
ASN072	01	19.05.2005	nil
ASN073	01	19.05.2005	nil
ASN074	01	19.05.2005	nil
ASN075	01	19.05.2005	nil
ASN076	01	16.06.2005	nil
ASN077	02	01.06.2009	Replaced ASN no 077 issue No. 01
ASN078	01	21.12.2005	nil
ASN079	02	17.06.2010	Replaced ASN no 079 issue No 01
ASN080	02	01.07.2010	Replaced ASN no 080 issue No 01
ASN081	05	10.06.2010	Replaced ASN no 081 issue No. 04
ASN082	01	23.11.2005	nil
ASN083	01	01.12.2005	nil
ASN084	01	16.12.2005	nil
ASN085	01	05.01.2006	nil
ASN086	03	12.07.2010	Replaced ASN no 086 issue No. 02
ASN087	01	06.04.2006	nil
ASN088	01	06.04.2006	nil
ASN089	01	10.05.2006	nil
ASN090	03	28.05.2010	Replaced ASN no 090 issue No. 02
ASN091	04	18.11.2010	Replaced ASN no 091 issue No. 03
ASN092	01	09.11.2007	nil
ASN093	02	18.11.2010	Replaced ASN no 093 issue No. 02
ASN094	01	02.06.2006	nil
ASN095	01	25.09.2006	nil
ASN096	01	11.09.2007	nil
ASN097	02	20.01.2010	Replaced ASN no 097 issue No. 01
ASN099	02	25.05.2010	Replaced ASN no 099 issue No 01
ASN100	04	19.08.2010	Replaced ASN no 100 issue No. 03
ASN101	01	28.01.2008	nil
ASN 102	01	04.03.2008	nil
ASN 103	01	01.08.2008	nil

ASN 104	01	28.08.2008	nil
ASN 105	01	07.08.2008	nil
ASN 106	01	03.12.2008	nil
ASN 107	01	12.01.2009	nil
ASN 108	01	20.05.2009	nil
ASN 109	01	07.09.2009	nil
ASN 110	01	08.09.2009	nil
ASN 111	02	13.09.2010	Replaced ASN no 111 issue no 01
ASN 112	02	13.09.2010	Replaced ASN no 112 issue no 01
ASN 113	01	03.03.2010	nil
ASN 114	01	04.03.2010	nil
ASN 115	01	06.04.2010	nil
ASN 116	01	06.04.2010	nil
ASN 117	01	21.05.2010	nil
ASN 118	01	24.05.2010	nil
ASN 119	01	22.06.2010	nil
ASN 120	01	02.07.2010	nil
ASN 121	01	08.07.2010	nil
ASN 122	-	-	Not yet issued
ASN 123	-	-	Not yet issued
ASN 124	01	23.07.2010	nil
ASN 125	01	15.09.2010	nil
ASN 126	01	15.09.2010	nil

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## **Aeronautical Station Operator Licence**

### **1.0. General Rules**

- 1.1. An Aeronautical Communication Station (Aero Mobile Communication Center) in Sri Lanka shall be operated by personnel licenced by DGCA Sri Lanka with effect from 15<sup>th</sup> October 2010. Unlicenced individuals shall not operate as Aeronautical Station Operators after 15<sup>th</sup> of October 2011 unless they meet the requirements at 2.0 of this ASN.
- 1.2. DGCA Sri Lanka shall issue continuing type (non-expiry type) of Aeronautical Station Operator Licence.
- 1.3. An applicant shall before being issued with an Aeronautical Station Operator Licence meet such requirements in respect of age, knowledge, experience and skill as are specified at para 2.0 of this ASN.
- 1.4. An Applicant for an Aeronautical Station Operator Licence shall demonstrate in the manner approved by DGCA Sri Lanka as per Manual SLCAP 3100, such requirements in respect of knowledge and skill.
- 1.5. A holder of Aeronautical Station Operator Licence shall not exercise the privileges of the licence unless he/she maintains competency and meets the requirements for recent experience at paragraph 4.0. and 5.0. of this ASN.

### **2.0. Requirements for the issue of the Licence.**

#### 2.1. Age

The applicant shall be not less than 18 years of age.

#### 2.2. Knowledge

The applicant shall have demonstrated a level of knowledge appropriate to the holder of an aeronautical station operator, in at least the following subjects:

General knowledge

- a). air traffic services provided within Sri Lanka;

Operational procedures

- b). radiotelephony procedures; phraseology; telecommunication network;

Rules and regulations

- c). rules and regulations applicable to the aeronautical station operator; and

Telecommunication equipment

- d). principles, use and limitations of telecommunication equipment in an aeronautical station

### 2.3. Experience

The applicant shall have:

- a) satisfactorily completed an approved training course within the 12-month period immediately preceding application, and have served satisfactorily under a qualified aeronautical station operator for not less than two months; or
- b) satisfactorily served under a qualified aeronautical station operator for not less than six months during the 12-month period immediately preceding application.

### 2.4. Skill

The applicant shall demonstrate, or have demonstrated, competency in:

- a) operating the telecommunication equipment in use; and
- b) transmitting and receiving radiotelephony messages with efficiency and accuracy.

## 3.0 Privileges of the aeronautical station operator and the conditions to be observed in exercising such privileges

- 3.1 Subject to compliance with the requirements specified in 5.1 and 9.0 of ASN 054, the privileges of the holder of an Aeronautical Station Operator Licence shall be to act as an operator in an aeronautical station (Aero mobile Communication Center). Before exercising the privileges of the licence, the holder shall be familiar with all pertinent and current information regarding the types of equipment and operating procedures used at the aeronautical station.

## 4.0 Recent Experience & Proficiency Checks

### 4.1 Recent Experience

- 4.1.1 A holder of an Aeronautical Station Operator Licence shall have satisfactorily served in an Aeronautical Communication Station at least for a continuous period of 30 working days, within six months.

### 4.2 Proficiency Checks

- 4.2.1 A holder of an Aeronautical Station Operator Licence shall

- (a). have satisfactorily completed a proficiency check (check II) within the immediately preceding one year of exercising the privileges of the licence.

and

- (b) have demonstrated his proficiency in English Language at appropriate interval as required by ASN 054.

## 5.0. Regaining Competency (Recent Experience)

- 5.1 A licence holder who has not served in an Aeronautical communication Center at least for a continuous period of 30 working days, within six months shall complete the requirements as follows to regain competency.

Not served for

- 
- i) More than 30 days but less than 06 weeks  
Shall satisfactorily complete 03 On-The –Job sessions in a continuous period of 06 working days under the supervision of a qualified ASO approved by DGCA Sri Lanka.
  - ii) More than 06 weeks less than 08 weeks.  
Shall satisfactorily complete 06 On-The-Job Sessions under the supervision of a qualified ASO in a period of continuous 10 working days.
  - iii) More than 08 weeks less than 12 weeks.  
Shall satisfactorily complete 09 On-The-Job Sessions under a qualified ASO in a period of continuous 14 working days.
  - iv) More than 12 weeks less than 20 weeks  
Shall satisfactorily complete 12 On-The-Job Sessions under supervision of a qualified ASO in a period of continuous 18 working days.
  - v) 06 months or more  
Shall satisfactorily complete a
    - a) Refresher training on knowledge
    - b) On the Job Training
    - and
    - c) Demonstration of competency as approved by DGCA

#### **6.0. Validation/ Conversion/ Credit**

DGCA Sri Lanka shall not validate or issue an Aeronautical Station Operator Licence on conversion or on credit, to a licence or a certificate issued by any other contracting state to Chicago Convention on International Civil Aviation.