**ISSUANCE OF STUDENT PILOT LICENCE**

CHECK LIST FOR RECEIVING APPLICATIONS

Name of the Applicant :

Date :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Yes**  | **No**  | **Remarks** | **Office Use** |
| Application uploaded to the system |  |  | Ref. No. |  |
| Birth certificate (Original & copy) submitted |  |  |  |  |
| Educational certificate (Original & copy) submitted |  |  |  |  |
| NIC (Original & copy) submitted |  |  |  |  |
| ATO Enrollment certificate submitted |  |  |  |  |
| Medical examination completed |  |  | Date of Medical :  |  |
| NIB Clearance received / Police report |  |  | Ref. No. and Date : |  |
| Stamp size 2 colour photos (2x2.5 cm) |  |  |  |  |
| Fees |  |  |  |  |

I understand that my application will not be processed unless I produce the original certificate / documents to TOPL section and make the relevant payments.

I hereby certify that the particulars given by me in this application are true and correct.

………………………………………….

(Applicant’s Signature)

The Application and documents received on …………………………………. and payment made.

Payment Receipt number …………………..

…………………………………..

(Receiving Officer’s signature)

Remarks