

AMO APPROVAL

APPROVAL OF MAINTENANCE FACILITY

APPROVAL REQUIREMENTS LOCAL/ABROAD

- A. The aircraft in Sri Lanka Civil Aircraft Register must be maintained by properly qualified, competent and experienced personnel working in an Aircraft Maintenance Organization (AMO), which has been approved by the Director General of Civil Aviation.
- B. The maintenance facility may be located with in Sri Lanka or outside Sri Lanka.
- C. AMO shall be operated under the Quality Assurance programme described in the approved Maintenance Control Manual or MOE (Maintenance Organization Exposition, which meets the requirements stipulated in ASN 094

AMO APPROVAL PROCEDURE

- 1) For a new Maintenance Organisation
 - Submit the duly perfected application Form CAASL08-006 prepared in accordance with guidance in ASN 094 together with the following.
 - a. Valid contract agreement with the Sri Lankan Air Operator to maintain Sri Lanka registered aircraft.
 - b. Name, e-mail, fax, and address of the person responsible for Maintenance/Quality Assurance of the organization and assigned to issue personnel authorization to maintain Sri Lanka registered Aircraft.
 - c. Copy of the valid AMO approval granted by the Contracting State where the facility is located together with the scope of approval.
 - d. Names, qualifications, experience and licensing details of the nominated personnel to carry out maintenance on Sri Lanka registered aircraft.
 - e. Audit report of the facility, prepared by Sri Lankan Air Operator, who needs the service.
 - f. Applicable document, literature, equipment, tools, material, aircraft manuals and maintenance documents to maintain the aircraft.
 - g. Details of procedural training given to the AMO applicant by the Sri Lankan Air Operator, who needs the service.
 - h. Invitation to carry out an audit of the facility by the DGCA to evaluate the suitability for the grant of approval.
 - i. Supplement to the MCM/MOE of the requested service provider explaining how do they ensure the quality standards of the delivered service.
 - j. Letter assuring that all personnel assigned to work on Sri Lankan registered aircraft are trained on Sri Lankan Air Operators' maintenance procedures
 - k. Payment of necessary fee for inspection review and approval.
- 2) Renewal of existing approval before the due date of expiry.
 - a. Application Form CAASL08-006 prepared to meet guidance in ASN 094 shall be submitted at least one month before the date of renewal.
 - b. Payment of necessary fee for the renewal.

- c. Copy of renewed contract agreement or letter of intent signed for the period of approval requested.
- d. Copy of the valid AMO approval granted by the Contracting State where the facility is located together with the scope of approval.
- e. Names, qualifications, experience and licensing details of the nominated personnel to carry out maintenance on Sri Lanka registered aircraft.
- f. Updated list of documents, literature, equipment, tools, material, aircraft manuals and maintenance documents available to maintain the aircraft listed in the approval.
- g. Report of the audit conducted by the Sri Lankan Air Operator on the AMO and rectification action taken to rectify the audit finding (i f any)
- h. Letter assuring that all personnel assigned to work on Sri Lankan registered aircraft are trained on Sri Lankan Air Operators' procedures.

3) Inspection Procedure of a Maintenance Facility

The requirements for the approval of an AMO is given in the Airworthiness Inspectors Hand Book SLCAP 6200 Section 4 Volume 1 published by the Director General of Civil Aviation, Sri Lanka. Should more details of the entire procedure is required, SLACAP 6200 is available at the CAASL library for reference or purchase.

Note: The list of Approved Organisations is given in the APPENDIX 1