Civil Aviation Authority of Sri Lanka

Renewal/Reactivation of Private Pilot Licence

a) Requirements:-

Before expiry date of licence

1. Medical Fitness (Class I or Class II)
2. Security Clearance
3. At least 05 flying hours during the last 06 months
   As PIC not less than five take offs and landing
3. Pilot Proficiency Check (PPC VII)
   - For more details refer IS 071 para 4 & 5
4. ELPC validity.

If the date of Renewal is lapsed

Not less than 05 years
1. Medical Fitness (Class I or Class II)
2. Security Clearance
3. HPL Examination (if not sat before), ELPC test
4. Pass Aircraft Rating Flight Test
   - For more details refer IS 071 para 5.1(i)

More than 05 years less than 10 years
1. Medical Fitness (Class I or Class II)
2. Security Clearance
3. Pass Air Law, HPL Examination (if not sat before), ELPC test
4. Pass Aircraft Rating Flight Test
   - For more details refer IS 071 para 5.1(ii)

More than 10 years
1. Medical Fitness (Class I or Class II)
2. Security Clearance
3. Pass all Ground Examinations
4. Pass Aircraft Rating Flight Test
   - For more details refer IS 071 para 5.1(iii)
5. ELPC

b) Supportive documents to be submitted:

1. If security Clearance is lapsed, Submit Personnel Particulars form No. CAA/PL/M/13 to obtain Security Clearance
2. Duly completed Application for Medical Examination (CAA/PL/E/01)
3. Log Book certified by flying school together with copies indicating total and recent flying experience
4. Skill test report and observer's report.

c) Procedure:-

1. Register with the computerized Licensing System through www.caa.lk
2. Create the user profile (if user profile has not been created) and add the PPL Renewal application form.
3. If you need any assistance to create the profile or add new application, press the "Help" button.
4. Submit Personnel Particulars form No.CAA/PL/M/13 to obtain Security Clearance
5. Submit application for Medical Examination under a CAA Medical Examiner to obtain Class I or Class II Medical Certificate.
6. Submit Log Book copies certified by flying school
7. Submit Skill test report and observer's report
8. Check the status of the application through your profile in the Licensing System.
9. Visit the Personnel Licensing Section and make the relevant payment to commence the process of evaluation of the application.

10. The requirements for Renewal of Private Pilot Licences
have been published in ***Implementing Standard 071*** which
you can download from the website.

Please note if you have not gained recent experience and or
competency in flying during the period of validity of licence, you
may renew the licence for training purposes

d) Relevant Fees:-

1. **If licence lapsed**
   i. –Application Evaluation fee   Rs. 7,040.30
        Licence Renewal fee   Rs. 1,910.65

2. **If licence not lapsed**
   ii - Application Evaluation fee   Rs. 3,520.15
        Licence Renewal fee   Rs. 1,910.65

3. Class I Medical Examination fee   Rs. 3,883.80
4. Flight Test Examiners Fee   Rs. 8,214.00

Civil Aviation Authority of Sri Lanka, No. 152/1, Minuwangoda Rd,
Katunayake

Telephone: *011-2358942, 0112358946*
Fax: *011-2257297*
Email: *dtopl@caa.lk*
     scaiplfc@caa.lk
Web: *www.caa.lk*