



## Civil Aviation Authority of Sri Lanka

### ICAO APAC Meeting Participation Report

#### Part A (To be filled by the Participant)

##### 1. General Details of the Meeting

Name of the officer	
Organization/ Division / Designation	
Name of Meeting	
Venue (Country/ Institute)	
Date of commencement	
Date of closure	

##### 2. Preparations for the Meeting:

Summary of the Information Papers (IPs)/ Working Papers (WPs)/ Reports of previous meetings referred:
Information Papers (IPs)/ Working Papers (WPs) submitted (if any):

##### 3. Significance and the relevance of the ICAO Meeting to Sri Lanka:

Summary of Discussion points applicable to Sri Lanka:

**Summary of Conclusions applicable to Sri Lanka:**

**4. Follow-up actions proposed by the Service Provider:**

**5. Other comments (if any):**

**Date:**

**Signature of the participant:**

**Part B- To be filled by the Head of the Division/Unit**

**6. Subject Matters/ Outcomes/Proceedings of the meeting were briefed to the ;**

**7. Recommendations/ Follow-up actions proposed and comments of the Head of the Division/ Unit:**

**Date:**

**Name and the Signature of the Head of the Division/Unit:**