

	Personnel Licensing Examination Procedures Manual	SLCAP 3080
		Attachment – A

Attendance Sheet - Pilot Knowledge Examination

(Please read instructions and place your signature prior to attempting the examination)

Name of Student	A.B. C PERERA		
Licence Category/ Subject	PPL- A – MET		
Date of Examination	19.06.2016	Time	8.45 AM
Serial Number	PPL/A/0402		
User Name	hjscdes	Password	Pa1706538#
Student Signature	Examiner Signature

Instructions for the Applicant

- Following items can only be brought in to the Examination Centre (Pencil/ Pen/Eraser/ Calculator - Approved by CAASL/ Flight computer if necessary)
 - You are not allowed to bring books or any reference material to the examination center.
 - Use only rough papers that are provided by the Invigilator.
 - You are not allowed to take any examination material/rough papers outside the examination center.
 - You are to refrain from communicating with other candidates during examinations.
 - You are not to leave the examination center without the permission of the invigilator until the examination is over.
 - Any concern/problem faced during the examination to be brought to the attention of the invigilator.
 - You are to check that the correct examination paper is delivered and to inform invigilator if any differences are observed.
 - Cellular phones, Smart Watches, Recording devices or any programmable device is not permitted inside the examination room.
 - Dress - Smart Casual.
- CAASL is a non-smoking are

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment – B	

Delivering an Examination Paper and Conducting Examinations

PEL Examiner who is authorized to deliver examinations papers in PEL examination system is to conduct the function with utmost care and dedication. Examiner is to follow following steps.

Checking Authentication.

Authentication of the candidate is to be check in following manner.

- I. Invigilator is to check the identity if the applicant.
- II. Examiner is to ensure the authenticity of the candidate.
- III. Approval for the candidate to take an examination is to be given by SCAI /CAI examinations (the signature of the approving office is to be placed in the attendance sheet.
- IV. Candidate is to sign the examination register prior to taking the examination.
- V. Required supplements and rough sheets to be given by the invigilator.

Delivering an Examination paper.

- I. Refer details given in attendance sheet (Attachment –A).
- II. Select the correct Student Profile.
- III. Enter new password.
- IV. Update student profile.
- V. Select the correct subject intimated in attendance sheet
- VI. Assign role to the applicant.
- VII. Deliver the papers.

Examiner is to check the correct paper has been delivered and the candidate is conversant with taking computer base examinations, if required candidate is to be assisted in steps of logging in and taking the examination.

On completion of the examination

On completion of the examination paper advice the candidate to use feature “submit and finish” (examination results will be appeared on screen).

If a candidate is unsuccessful in the examination advice the candidate to make a note of the next date that he/she is allowed by the system to re-take the examination.

Collect all supplements, and rough papers provided for the examination.

Examinations registered to be signed and examination data base is to be updated daily on completion of examinations.



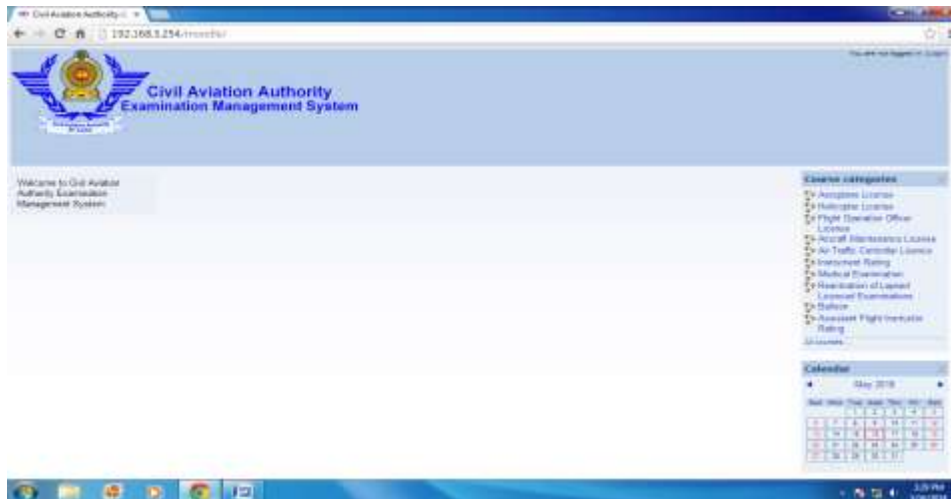
Candidate information for computerized examination delivery and question format

How to Login into Examinations System

Candidate Sign-On Screen

Step -01 – Home Page of Examinations system

On your computer, you will see the following screen



Step -02- Login Interface

Using the candidate Login form given by the invigilator, do the following

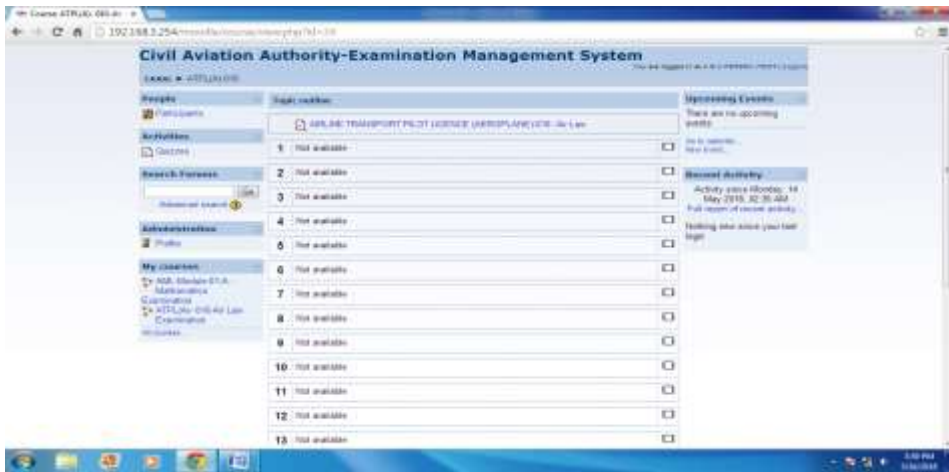
- Enter the User Name
- Enter the Password
- Click login



Step-04-Student's Session Start



Step-05 Selected particular subject



Step-06 Examination Start screen

The screen will have the following info.

- Examination title
- Duration of Exam
- Number of questions
- Instructions to candidates
- Read and click to comment the Exam





Step 07-Submit and Finish page

Click submit button submit the answer



File Number

Date

Airline Transport Pilot Licence Examination (Aeroplane) Results Sheet

Name :
 Index No. : ATPL/A/0500
 Examination Centre : Civil Aviation Authority of Sri Lanka, Colombo.

Subjects Attempt	Mark	Result	Date	
Air Law	95	Pass	20.11.2016	1 st
Operational Procedures	100	Pass	30.10.2016	1 st
Airframe/ Systems/ Power Plant	96	Pass	05.01.2016	1 st
Instruments/ Electronics	98	Pass	08.12.2016	1 st
Principles of Flight	98	Pass	15.12.2016	1 st
Performance	100	Pass	21.02.2016	1 st
Mass & Balance	100	Pass	26.02.2016	1 st
Flight Planning & Monitoring	93	Pass	20.03.2016	1 st
Human Performance & Limitation	96	Pass	08.11.2016	1 st
Meteorology	93	Pass	25.03.2016	1 st
General Navigation	100	Pass	15.11.2016	1 st
Radio Navigation	98	Pass	05.02.2016	1 st
Communication Theory	100	Pass	27.03.2016	1 st

Pass Mark --: 75%

Prepared by:

Check by:

Recommended by.....

Director, Training
 Organization & Personnel
 Licensing.

Minimum qualification requirements for knowledge examiners who prepare questions or assess examinations for the award of CAASL Licences / Ratings

Knowledge Examination – Flying Personnel				
Examination		Examiner's minimum qualification		Remarks
		Licence /Rating to be held	Experience	
1.	PPL	CPL	<ul style="list-style-type: none"> • A total of 1000 hrs flying • two years as an instructor 	
2.	CPL/IR (A)	ATPL	<ul style="list-style-type: none"> • A total of 2,000 hrs flying • two years as an instructor 	
3.	CPL/IR (H)	ATPL(H)	<ul style="list-style-type: none"> • A total of 1500 hrs flying • two years as an instructor 	Military experience would be counted
4.	ATPL(A)	ATPL(A)	<ul style="list-style-type: none"> • A total of 3,000 hrs flying • five years as an instructor 	Experience in operation of transport category aircraft is essential
5.	ATPL(H)	ATPL(H)	<ul style="list-style-type: none"> • A total of 2,000 hrs flying • five years as an instructor 	Military experience would be counted
6.	IR(A)	ATPL (A)	<ul style="list-style-type: none"> • A total of 2,000 hrs flying two years as an instructor 	
7.	IR(H)	ATPL (H)	<ul style="list-style-type: none"> • A total of 1500 hrs flying • two years as an instructor 	
8.	Flight Instructor	ATPL(A)	<ul style="list-style-type: none"> • A total of 3,000 hrs flying • five years as an instructor 	Experience in operation of transport category aircraft is essential
9.	Balloon	Free Balloon	<ul style="list-style-type: none"> • A total of 150 hrs flying • 1 year as an instructor 	
Knowledge Examination – Aircraft Maintenance Personnel				
Examination		Examiner's minimum qualification		Remarks
		Licence /Rating to be held	Experience	
10.	AML A	AML B 1	Holder of category B 1 AML license Holder and minimum five years industry experience OR Senior Civil Aviation Inspector with AML B OR Senior Civil Aviation Inspector having undergone	




			AML Basic modules 7, 9 and 10 training at 147 MTO	
11.	AML B 1.1	AML B 1.1	Hold AML B 1.1 and minimum five years industry experience OR Senior Civil Aviation Inspector with AML B 1.1 OR Senior Civil Aviation Inspector having undergone AML Basic modules 7, 9 and 10 training at 147 MTO	Experience in large transport aircraft is essential
12.	AML B 1.2	AML B 1.2	Hold AML B 1.1 or 1.2 and minimum five years industry experience and 2 years Regulatory experience OR Senior Civil Aviation Inspector with AML B 1.1 or 1.2 OR Senior Civil Aviation Inspector having undergone AML Basic modules 7, 9 and 10 training at 147 MTO	
13.	AML B 1.3	AML B 1.3	Hold AML B 1.1 or 1.3 and minimum five years industry experience OR Senior Civil Aviation Inspector with AML B 1.1 or 1.3 OR Senior Civil Aviation Inspector having undergone AML Basic modules 7, 9, 10 and 12 training at 147 MTO	Experience in large transport aircraft is essential
14.	AML B 1.4	AML B 1.4	Hold AML B 1.1 or 1.4 and minimum five years industry experience OR Senior Civil Aviation Inspector with AML B 1.1 or or 1.3 or 1.4 OR Senior Civil Aviation Inspector having undergone AML Basic modules 7, 9, 10 and 12 training at 147 MTO	
15.	ANM B2	AML B 2	Hold AML B 1.1 or B2 and minimum five years industry experience OR Senior Civil Aviation Inspector with AML B 1.1 or B2 OR	Experience in large transport aircraft is essential

			Senior Civil Aviation Inspector having undergone AML Basic modules 7, 9 and 10 training at 147 MTO	
16.	AML B3	AML B 3	Hold AML B 3 and minimum five years industry experience	

Knowledge Examination – Air Traffic Controllers				
Examination		Examiner's minimum qualification		Remarks
		Licence /Rating to be held	Experience	
17.	Aerodrome	Ratings in Aerodrome and Approach Non Radar Control	03 years' experience as an instructor	experience as a aerodrome controller at one international aerodrome
18.	Approach Non Rada	Ratings in Approach Non Radar and Area Non Radar Control	03 years' experience as an instructor	experience as a procedure approach controller
19.	Area Non Rada	Ratings in Approach Non Radar and Area Non Radar Control	04 years' experience as an instructor	experience as a procedure area controller
20.	Approach Surveillance	Ratings in Approach Non Radar , Approach and Area Surveillance	04 years' experience as an instructor	experience as an approach surveillance controller
21.	Area Surveillance	Ratings in Approach Non Radar , Area Non Radar ,Approach Surveillance and Area Surveillance	04 years' experience as an instructor	experience as an area surveillance controller



<i>Ser No</i>	<i>Ref No</i>	<i>Question</i>	<i>Answer</i>	<i>App/not App</i>	<i>Difficulty Level</i>	<i>Remarks</i>	<i>Name & Signature of the Assesor</i>
		050-01 THE ATMOSPHERE					
		050-01-01 Composition, extent, vertical division					
1	050 - 01	8814. (ail)	8814(B)				
		The troposphere is the:					
		A) part of the atmosphere above the stratosphere.					
		B) part of the atmosphere below the tropopause.					
		C) boundary between the mesosphere and thermo-sphere.					
		D) boundary between the stratosphere and the meso-sphere.					

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F1(Aeroplane)	


Subject : 010 - AIR LAW Theoretical knowledge examination

		ATPL(A)	CPL(A)	CPL/IR(A)	IR (A) & (H)
allowed		1:00	0:45	0:55	0:45
010 01	INTERNATIONAL LAW: CONVENTIONS, AGREEMENTS AND ORGANISATIONS	3	2	2	2
02	AIRWORTHINESS OF AIRCRAFT	2	2	2	2
03	AIRCRAFT NATIONALITY AND REGISTRATION MARKS	1	1	1	XX
04	PERSONNEL LICENSING	2	2	2	1
05	RULES OF THE AIR	8	8	8	8
06	PROCEDURES FOR AIR NAVIGATION SERVICES -AIRCRAFT OPERATIONS	7	4	7	7
07	AIR TRAFFIC SERVICES AND AIR TRAFFIC MANAGEMENT	5	3	5	5
08	AERONAUTICAL INFORMATION	2	2	2	2
09	AERODROMES/HELIPORTS	6	4	6	6
10	FACILITATION	2	1	1	XX
11	SEARCH AND RESCUE	2	2	2	XX
12	SECURITY	2	1	1	XX
13	AIRCRAFT ACCIDENT AND INCIDENT	2	1	1	XX
Questions		44	33	40	33



Subject : 021 - AIRCRAFT GENERAL KNOWLEDGE AIRFRAME/SYSTEMS/POWER
PLANT
Theoretical knowledge examination

		ATPL(A)	CPL(A)	CPL/IR(A)	IR(A) & (H)
Allowed		2:00	1:30	1:30	
021-01 01	SYSTEM DESIGN, LOADS, STRESSES, MAINTENANCE				
02	AIRFRAME				
03	HYDRAULICS	05			
04	LANDING GEAR, WHEELS, TYRES, BRAKES	05			
05	FLIGHT CONTROLS	07			
06	PNEUMATICS – PRESSURISATION AND AIR	05			
07	ANTI AND DE-ICING SYSTEMS	04			
08	FUEL SYSTEM	06			
09	ELECTRICS	06			
10	PISTON ENGINES	06			
11	TURBINE ENGINES	20			
12	PROTECTION AND DETECTION SYSTEMS	04			
13	OXYGEN SYSTEMS	04			
14		XX			
15		XX			
16		XX			
17		XX			
Questions		80			

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F1(Aeroplane)	

Subject : 022 - AIRCRAFT GENERAL KNOWLEDGE – INSTRUMENTATION
Theoretical knowledge examination


		ATPL(A)	CPL(A)	CPL/IR(A)	IR(A) & (H)
Allowed		1:30	:00	1:00	0:30
022 01	SENSORS AND INSTRUMENTS	08	08	08	XX
02	MEASUREMENT OF AIR DATA PARAMETERS	08	06	06	06
03	MAGNETISM – DIRECT READING COMPASS AND FLUX VALVE	04	04	04	04
04	GYROSCOPIC INSTRUMENTS	04	05	05	04
05	INERTIAL NAVIGATION AND REFERENCE SYSTEMS	05	XX	XX	XX
06	AEROPLANE: AUTOMATIC FLIGHT CONTROL SYSTEMS	08	06	06	XX
07	HELICOPTER: AUTOMATIC FLIGHT CONTROL	XX	XX	XX	XX
08	TRIMS – YAW DAMPER – FLIGHT ENVELOPE	03	02	02	XX
09	AUTOTHROTTLE – AUTOMATIC THRUST CONTROL SYSTEM	02	XX	XX	XX
10	COMMUNICATION SYSTEMS	02	XX	XX	XX
11	FLIGHT MANAGEMENT SYSTEM (F.M.S.)	04	XX	XX	XX
12	ALERTING SYSTEMS, PROXIMITY SYSTEMS	06	04	04	03
13	INTEGRATED INSTRUMENTS – ELECTRONIC DISPLAYS	04	04	04	03
14	MAINTENANCE, MONITORING AND RECORDING SYSTEMS	01	XX	XX	XX
15	DIGITAL CIRCUITS AND COMPUTERS	01	01	01	XX
Questions		60	40	40	20

Subject : 031 - FLIGHT PERFORMANCE AND PLANNING - MASS AND BALANCE
Theoretical knowledge examination

		ATPL(A)	CPL(A)	CPL/IR(A)	IR(A) & (H)
Allowed		1:00	:00	1:00	XX
031 01	PURPOSE OF MASS AND BALANCE CONSIDERATIONS	03	03	03	XX
02	LOADING	05	05	05	XX
03	FUNDAMENTALS OF CG CALCULATIONS	05	05	05	XX
04	MASS AND BALANCE DETAILS OF AIRCRAFT	05	05	05	XX
05	DETERMINATION OF CG POSITION	05	05	05	XX
06	CARGO HANDLING	02	02	02	XX
Questions		25	25	25	XX

Subject : 032 - FLIGHT PERFORMANCE AND PLANNING - PERFORMANCE (AEROPLANES)

Theoretical knowledge examination

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F1(Aeroplane)	

		ATPL(A)	CPL(A)	CPL/IR(A)	IR(A) & (H)
Allowed		1:00	0:45	0:45	XX
032 01	GENERAL	05	05	05	XX
02	PERFORMANCE CLASS B – SINGLE-ENGINE AEROPLANES	10	10	10	XX
03	PERFORMANCE CLASS B – MULTI-ENGINE AEROPLANES	10	10	10	XX
04	PERFORMANCE CLASS A – AEROPLANES CERTIFICATED UNDER CS 25 ONLY	10	XX	XX	XX
Questions		35	25	25	XX

Subject : 033 - FLIGHT PERFORMANCE AND PLANNING – FLIGHT PLANNING AND MONITORING Theoretical knowledge examination


		ATPL(A)	CPL(A)	CPL/IR(A)	IR(A) & (H)
Allowed		2:00	1:30	2:00	1:30
033- 01	FLIGHT PLANNING FOR VFR FLIGHTS	05	05	05	XX
02	FLIGHT PLANNING FOR IFR FLIGHTS	10	XX	10	10
03	FUEL PLANNING	10	10	10	05
04	PRE-FLIGHT PREPARATION	08	08	08	08
05	ATS FLIGHT PLAN	05	05	05	05
06	FLIGHT MONITORING AND IN-FLIGHT RE-PLANNING	05	05	05	05
Questions		43	33	43	33

Subject : 040 HUMAN PERFORMANCE Theoretical knowledge examination

		ATPL(A)	CPL(A)	L/IR(A)	IR(A) &
Allowed		1:00	0:45	0:45	0:45
040 01	HUMAN FACTORS: BASIC CONCEPTS	02	01	01	01
02	BASIC AVIATION PHYSIOLOGY AND HEALTH	33	26	26	26
03	BASIC AVIATION PSYCHOLOGY	13	09	09	09
Questions		48	36	36	36

Subject : 050 METEOROLOGY Theoretical knowledge examination

		ATPL(A)	CPL(A)	CPL/IR(A)	IR(A) &
Allowed		2:00	1:30	1:30	1:30
050 01	THE ATMOSPHERE	11	09	09	09
02	WIND	11	06	06	06
03	THERMODYNAMICS	04	04	04	04
04	CLOUDS AND FOG	07	06	06	06
05	PRECIPITATION	03	03	03	03
06	AIR MASSES AND FRONTS	07	07	07	07
07	PRESSURE SYSTEMS	06	02	02	02
08	CLIMATOLOGY	08	03	03	03
09	FLIGHT HAZARDS	11	09	09	09

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F1(Aeroplane)	

10	METEOROLOGICAL INFORMATION	16	14	14	14
Total questions		84	63	63	84

Subject : 061 - GENERAL NAVIGATION
Theoretical knowledge examination

		ATPL(CPL(A)	CPL/IR(IR (A) &
allowed		2:00	1:30	1:30	XX
061 01	BASICS OF NAVIGATION	12	07	07	XX
02	MAGNETISM AND COMPASSES	04	04	04	XX
03	CHARTS	14	12	12	XX
04	DEAD RECKONING NAVIGATION (DR)	16	11	11	XX
05	IN-FLIGHT NAVIGATION	14	11	11	XX
		60	45	45	XX


Subject : 062 - RADIO NAVIGATION
Theoretical knowledge examination

		ATPL(A)	CPL(A)	CPL/IR(A)	IR (A) &
allowed		1:30	0:30	1:15	1:00
062 01	BASIC RADIO PROPAGATION THEORY	07	04	04	02
02	RADIO AIDS	21	12	23	23
03	RADAR	12	02	05	05
04	Intentionally left blank	XX	XX	XX	XX
05	AREA NAVIGATION SYSTEMS, RNAV/FMS	15	XX	10	10
06	GLOBAL NAVIGATION SATELLITE SYSTEMS	11	04	04	04
Total		66	22	46	66

Subject : 070 OPERATIONAL PROCEDURES
Theoretical knowledge examination

		ATPL(A)	CPL(A)	CPL/IR(A)	IR(A) &
allowed		1:15	0:45	0:45	XX
071 01	GENERAL REQUIREMENTS	25	18	18	XX
02	SPECIAL OPERATIONAL PROCEDURES AND HAZARDS (GENERAL ASPECTS)	20	12	12	XX
03	HELICOPTER EMERGENCY PROCEDURES	XX	XX	XX	XX
questions		45	30	30	XX

Subject : 081 PRINCIPLES OF FLIGHT (AEROPLANES)


	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F1(Aeroplane)	

Theoretical knowledge examination

		ATPL	CPL (A)	CPL/IR(IR (A) &
allowed		1:00	0:45	0:45	XX
081 01	SUBSONIC AERODYNAMICS	17	14	14	XX
02	HIGH SPEED AERODYNAMICS	06	XX	XX	XX
03	Intentionally left blank	XX	XX	XX	XX
04	STABILITY	06	06	06	XX
05	CONTROL	04	03	03	XX
06	LIMITATIONS	03	03	03	XX
07	PROPELLERS	04	03	03	XX
08	FLIGHT MECHANICS	04	04	04	XX
Questions		44	33	33	XX


Subject : 091/092 VFR/IFR COMMUNICATION
Theoretical knowledge examination

		ATPL(A)	CPL(A)	CPL/IR(IR(A)
allowed		00:40	00:30	00:40	0:40
091 01	DEFINITIONS	05	05	05	05
02	GENERAL OPERATING PROCEDURES	11	11	11	11
03	RELEVANT WEATHER INFORMATION TERMS (VFR)	02	02	02	02
04	ACTION REQUIRED TO BE TAKEN IN CASE OF COMMUNICATION FAILURE	02	02	02	02
05	DISTRESS AND URGENCY PROCEDURES	02	02	02	02
06	GENERAL PRINCIPLES OF VHF PROPAGATION AND ALLOCATION OF FREQUENCIES	02	02	02	02
09205	RELEVANT WEATHER INFORMATION TERMS (IFR)	02	XX	02	02
		26	24	26	26

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment– F2(Helicopter)	


Exam length, total questions and distribution of questions
Subject: 010 - AIR LAW Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:00	0:45	0:45
010 01	3	3	2
02	2	2	2
03	1	1	1
04	2	2	2
05	8	8	8
06	7	3	4
07	5	3	3
08	2	2	2
09	6	4	4
10	2	1	1
11	2	2	2
12	2	1	1
13	2	1	1
Total questions	44	33	33

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F2(Helicopter)	

Subject : 021 - AIRCRAFT GENERAL KNOWLEDGE -
AIRFRAME/SYSTEMS/POWER PLANT
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	2:00	2:00	1:30
021 01	04	04	02
02	04	04	02
03	04	04	03
04	04	04	02
05	06	06	03
06	04	04	02
07	02	02	02
08	04	04	04
09	06	06	04
10	06	06	08
11	20	20	13
12	02	02	02
13	XX	XX	XX
14	01	01	01
15	04	04	03
16	06	06	05
17	03	03	04
Total questions	80	80	60


	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F2(Helicopter)	

Subject : 022 - AIRCRAFT GENERAL KNOWLEDGE - INSTRUMENTATION
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:30	1:30	1:00
022 01	08	08	08
02	08	08	06
03	04	04	04
04	06	06	05
05	03	03	XX
06	XX	XX	XX
07	14	14	08
08	XX	XX	XX
09	XX	XX	XX
10	XX	XX	XX
11	04	04	XX
12	06	06	04
13	05	05	04
14	01	01	XX
15	01	01	01
Total questions	60	60	40

Subject : 031 - FLIGHT PERFORMANCE AND PLANNING - MASS AND BALANCE
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:00	1:00	1:00
031 01	03	03	03
02	05	05	05
03	05	05	05
04	05	05	05
05	05	05	05
06	02	02	02
Total questions	25	25	25

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F2(Helicopter)	

**Subject : 033 - FLIGHT PERFORMANCE AND PLANNING –
FLIGHT PLANNING AND MONITORING**
Theoretical knowledge examination


	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	2:00	1:30	1:30
033 01	05	05	05
02	10	XX	XX
03	10	10	10
04	08	08	08
05	05	05	05
06	05	05	05
Total questions	43	33	33

**Subject : 034 - FLIGHT PERFORMANCE AND PLANNING –
PERFORMANCE (HELICOPTERS)**
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:00	1:00	0:45
034 01	15	15	15
02	05	05	05
03	05	05	XX
04	10	10	XX
Total questions	35	35	20

Subject : 040 HUMAN PERFORMANCE
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:00	1:00	0:45
040 01	02	02	01
02	33	33	26
03	13	13	09
Total questions	48	48	36

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F2(Helicopter)	

Subject : 050 METEOROLOGY
Theoretical knowledge examination


	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	2:00	2:00	1:30
050 01	11	11	09
02	11	11	06
03	04	04	04
04	07	07	06
05	03	03	03
06	07	07	07
07	06	06	02
08	08	08	03
09	11	11	09
10	16	16	14
Total questions	84	84	63

Subject : 061 - GENERAL NAVIGATION
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	2:00	2:00	1:30
061 01	12	12	07
02	04	04	04
03	14	14	12
04	16	16	11
05	14	14	11
Total :	60	60	45

Subject : 062 - RADIO NAVIGATION
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:30	1:00	0:30
062 01	07	05	04
02	21	15	12

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F2(Helicopter)	


03	02	08	02
04	XX	XX	XX
05	15	10	XX
06	11	06	04
Total questions	66	44	22

Subject : 070 OPERATIONAL PROCEDURES
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:00	1:00	0:45
071 01	18	18	14
02	14	14	12
03	06	06	04
Total questions	38	38	30

Subject : 082 PRINCIPLES OF FLIGHT (HELICOPTERS)
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	1:00	1:00	1:00
082 01	05	05	05
02	03	03	03
03	01	01	01
04	12	12	12
05	10	10	10
06	05	05	05
07	05	05	05
08	03	03	03
Total questions	44	44	44

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- F2(Helicopter)	

Subject : 091 VFR COMMUNICATION
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	00:30	00:30	00:30
091 01	05	05	05
02	11	11	11
03	02	02	02
04	02	02	02
05	02	02	02
06	02	02	02
Total :	24	24	24

Subject : 092 IFR COMMUNICATION
Theoretical knowledge examination

	ATPL(H)/IR	ATPL(H)	CPL(H)
Time allowed	00:30	XX	XX
092 01	05	XX	XX
02	11	XX	XX
03	02	XX	XX
04	02	XX	XX
05	02	XX	XX
06	02	XX	XX
07	XX	XX	XX
Total :	24	XX	XX

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File Reference

Date

Name.....
Address 1
Address 2

Dear Mr.....,

Appointment of Examiners for Knowledge Examinations

I am pleased to inform you are hereby appointed as an Examiner for the purposes of conducting knowledge examinations of Air Craft Maintenance License examinations, question papers are to be prepared as per standards published in Implementing Standards (IS - 00) SLCAP 0000 issued by the Director General of Civil Aviation.

In conducting examinations, you are kindly directed to adhere to the guidelines issued to you in this regard.

This authorization is valid until, or if it is revoked or cancelled.

Director General of Civil Aviation &
Chif Executive Officer

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- H1	

Terms & Conditions: Examiner for Knowledge Examinations

1. Treat all matters and communications in this regard as highly confidential.
2. All examination matters are to be done as per the instructions of DDGFSR/DTOPL.
3. All examination papers shall be made in accordance with SI,SLCAP.....
4. All examination papers are to be handed over to SCAI-PLES/CAI-PLE in sealed envelope in the examination center at least 30 minutes prior to the examination.
5. You are to be available in examination hall during the conducting of examination to answer any query doubt raised by an applicant.
6. Communication with candidates are to be done in coordination with examination invigilators.
7. Examination answer scripts shall be collected from SCAI-PLES/CAI-PLE on completion of examination (examination staff is to hand over all answer scripts in a sealed envelope)
8. The sealed envelope shall contain followings. (please refer attached format)
 - I. Signature of the examiner.
 - II. Signature of the invigilator.
 - III. Attendance sheet.
 - IV. Answer scripts.
9. All examination papers are to be marked after receiving the same from PEL staff.
10. Duly certified result sheet shall be send to examination section.
11. All answer scripts shall be in safe custody under Director AW (for AML), DTOPL (for Pilot examinations).
12. Re-corrections shall be done on request of DTOPL/SCAI-PLES.

CIVIL AVIATION AUTHORITY OF SRI LANKA

Evaluation of Knowledge Examiners

Name of Nominee	
Knowledge examination category	

Item	Status		Remarks
	Sat	Unsat	
Qualifications			
Experience			
Experience meet the requirement criterion of SLCAP 3080 /3070			
Knowledge on examination standards			
Code of conduct			
Previous experience as an Instructor/Examiner			
Remarks of SCAI-PLES:			
Remarks of DTOPL			
Recommendation of DDGFSR			



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CIVIL AVIATION AUTHORITY OF SRI LANKA

Evaluation of Knowledge Examiners

Name of Nominee	
Knowledge examination category	

Item	Status		Remarks
	Sat	Unsat	
Qualifications			
Experience			
Experience meet the requirement criterion of SLCAP 3080			
Knowledge on examination standards			
Code of conduct			
Previous experience as an Instructor/Examiner			
Remarks of SCAI-PLES:			
Remarks of DTOPL			
Recommendation of DDGFSR			

	Personnel Licensing Examination Procedures Manual	SLCAP 3080	
		Attachment- H2	

Evaluating and facilitating examination requests.

1. Initial requests to conduct examinations is to be evaluated by civil aviation officer using following forms.
 - I. Pilot examinations. - (CAA PL- E03, E04,E 10)
 - II. ELPC examinations - (CAA PL- E08)
 - III. RT examinations - (CAA PL – E 06)
2. Application is to be approved by DTOPL/SCAIPLES.
3. Examination booking for authorized candidates is to be done by following CAASL staff.
 - I. Pilot knowledge examinations - CAI-PLE
 - II. ELPC /RT examinations - CAO - EX
4. Examination dates to be entered in examination register.
5. Examination dates/times to be informed to candidates by through an e-mail.
6. All pilot examination bookings shall be entered in pilot examinations diary.
7. All ELPC and RT examination requests to be entered in RT /ELPC diary.
8. Civil Aviation officer examination to brief SCAI-PLES pertaining to planned examinations that are to be conducted in examination centre.
9. CAO is to make attendance sheets as per the format given in Attachment -A.
10. If an examination dates cannot be confirmed with in three working days same is to be brought to the notice of SCIPLES.



Personnel Licensing
Examination Procedures Manual

SLCAP 3080

Attachment- H2