



**Appendix – G**

**TRANSPORT OF DANGEROUS GOODS BY AIR**

**APPLICATION FOR APPROVAL OF TRAINING PROGRAMMES**

**1. GENERAL INFORMATION**

1.1 Name of Company :- .....

1.1.1 Full Address : .....  
.....

1.1.2 Telephone Number :- .....

1.1.3 Facsimile Number :- .....

1.1.4 E-mail :- .....

1.2 Name of Company Dangerous Goods Co-ordinator

1.2.1 Contact Telephone Number :- .....

1.2.2 Facsimile Number :- .....

1.2.3 E-mail :- .....

1.3 What classes of dangerous goods does your company handle, offer or transport?

1.4 Is the proposed training to be in-house or by a third party?

1.5 If by a third party, specify the training organization?

1.6 In the event your training programme is to be conducted by a third party has it received approval from this Authority?



## 2. TYPE OF TRAINING PROGRAMME

2.1 Indicate which type of training programme(s) you are requesting approval for:

- ☐ Shippers and persons undertaking responsibilities of shippers
- ☐ Packers
- ☐ Staff of freight forwarders involved in processing cargo (other than DG)
- ☐ Staff of freight forwarders involved in the handling, storage and loading of cargo
- ☐ Operator's and ground handling agent's staff accepting DG
- ☐ Operator's and ground handling agent's staff accepting cargo (other than DG)
- ☐ Operator's and ground handling agent's staff responsible for handling, storage and loading of cargo and baggage
- ☐ Passenger – handling staff
- ☐ Flight crew members and load planners
- ☐ Crew members (other than flight crew members)
- ☐ Security staff who deal with the screening of passengers and their baggage and cargo

## 3. LOCATION

3.1 Address of the location where the dangerous goods courses will be conducted or taken and dates (if applicable)

3.2 List the Training Aids that will be used in the Training Plan (if applicable) (a full set of training materials used shall be submitted to DCA)

3.2.1 Audio :

3.2.2 Video :

3.2.3 Reference Material :

3.2.4 Posters :

3.2.5 Handouts :

3.2.6 Others (Please specify):

## 4. COURSE SYLLABUS

4.1 For company training programme the complete dangerous goods training programme which must detail:

4.1.1 Your objective and method of achieving it;

4.1.2 The list of subjects to be covered in your training program;

4.1.3 The list of subjects to be covered in your recurrent training programme;

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- 4.1.4 The duration of each subject and total time of training;
- 4.1.5 The duration of each subject and total time of recurrent training
- 4.1.6 Courses tests with marking details (samples).
- 4.1.7 Copy of Course Completion Certificate(s).
- 4.2 If using third party training, a complete copy of the course syllabus.
- 4.3 Are the Reference manuals mentioned? ( Operations Manual , ICAO Emergency Response Guidance, other manuals)
- 4.4 Are all pages identified, dated and numbered?

## 5. INSTRUCTORS

In respect of each inspector to be used for imparting instructions please provide the following details:

- 1. Name
- 2. Qualifications
- 3. Experience in the subject matter
- 4. Experience as an Instructor

## 6. TYPE OF DANGEROUS GOODS OPERATION, SPECIALITY AND REGIONAL OPERATIONS

Indicate the type (s) of operation your company is involved in:

- ☐ Year-round
- ☐ Seasonal (From: \_\_\_\_\_ to \_\_\_\_\_)
- ☐ Land-base
- ☐ Water-base
- ☐ Multi-base
- ☐ Hunting, fishing, lodge and camp supply
- ☐ Passenger and Cargo
- ☐ Cargo Aircraft Only
- ☐ Combi-Operation
- ☐ Type of Cargo Compartments (A \_\_\_ B \_\_\_ C \_\_\_ D \_\_\_ E \_\_\_)
- ☐ Charter Operations
- ☐ Scheduled passenger/ Cargo Operations
- ☐ Medical Evacuation Operations
- ☐ Operator-owned dangerous goods
- ☐ Charter-owned dangerous goods
- ☐ Offered dangerous goods



- ☐ Dangerous goods to extend flight
- ☐ Dangerous goods to supply remote settlements
- ☐ Bulk dangerous goods operations (i.e. fuel etc..)
- ☐ Acceptance conducted by Company Personnel
- ☐ Acceptance conducted by third party ( \_\_\_\_\_ )
- ☐ Loading and unloading conducted by Company Personnel
- ☐ Loading and unloading conducted by third party ( \_\_\_\_\_ )
- ☐ Passenger handling conducted by Company Personnel
- ☐ Passenger handling conducted by third party ( \_\_\_\_\_ )
- ☐ Baggage handling conducted by Company Personnel
- ☐ Baggage handling conducted by third party ( \_\_\_\_\_ )
- ☐ Security Screening conducted by Company Personnel
- ☐ Security Screening conducted by third party ( \_\_\_\_\_ )
- ☐ Cargo handling conducted by Company Personnel
- ☐ Cargo handling conducted by third party ( \_\_\_\_\_ )

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**Signature of the Dangerous Goods Co-ordinator**

.....  
**Date**