

## Sample Bank Guarantee

### (Name & Address of the Bank)

Director General of Civil Aviation  
Civil Aviation Authority of Sri Lanka  
No.152/1  
Opposite Radar Hill  
Minuwangoda Road  
Katunayake  
Sri Lanka

Dear Sir/Madam,

### LETTER OF GURANTEE NO:

At the request of ..... (**Name of Agency**) (**Business Registration No** .....)  
of ..... (**Address**) for the purpose of fulfilling the requirements of licensing as specified by the  
Director General of Civil Aviation in terms of his Directive CAASLAT/01/2015 dated 2<sup>nd</sup> October  
2015 made in terms of the Civil Aviation Act No 14 of 2010, We the .....Bank (**Name of the  
Bank**) having our registered office at ..... (**Registered Address of Bank**)  
do hereby agree to pay **M/S Civil Aviation Authority of Sri Lanka** on first written demand at  
..... (**Address of Bank Branch**) a sum of money not exceeding  
..... (**Amount in Words and Numbers**).

This guarantee will remain in force from .....to..... (**Both days inclusive**). Our liability  
under this guarantee shall not exceed the sum of Rs.....

A demand under the hands of the Director General of Civil Aviation appointed under the Civil  
Aviation Authority Act No 34 of 2002 shall be conclusive evidence that we are liable to pay the sum  
demanded but not exceeding the amount aforesaid and accordingly, We the bank shall not be  
entitled to dispute in any manner any demand made on us under the hands of the Director General  
of Civil Aviation.

The guarantee shall be governed by and construed in all respects in accordance with the laws of Sri  
Lanka.

Signed sealed and dated on this.....day.....(**month**) of ..... (**Year**)

.....  
Authorized Signatory

(To be printed on the Bank Letter Head)