



Civil Aviation Authority of Sri Lanka

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Aviation Security Directive

Document Classification:
Please mark (v)

Top Secret	Secret	Confidential	Unclassified	✓
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Title: **Domestic Aircraft Operator's Security Programme**

Reference No: AVSEC/25/01/30

S.N: AVSEC. Dir. 006

Date: 30/11/2022

This Directive is issued pursuant to the provisions made in the Section 87 of the Civil Aviation Act, No 14 of 2010.

Accordingly, domestic aircraft operators including those engaged in General Aviation, Aerial work and Flying Schools operating within the territory of Sri Lanka shall establish, implement and maintain a written security programme in accordance with the National Civil Aviation Security Programme formulated by this Authority under the Section 17 of Civil Aviation Act No.14 of 2010, for protection against unlawful interference with Civil Aviation is in place, which has been approved by the Director General of Civil Aviation and the operators shall also fulfill any other requirements as maybe described for that purpose from time to time. However the content of the security programme shall adjusted in meeting with the scope of the operation.

The security programme shall be classified as **RESTRICTED DOCUMENT** and reviewed at least once in 12 months and approval obtained from the Director General for amendments, if any.

This Directive shall come in to force from the 1st day of February 2023 and remain in force unless revised or revoked by the DGCA.

The table of content that should be in the security programme is in the attachment as Annex A.

All addressee please acknowledge receipt of this directive and its compliance status.


P A Jayakantha

Director General of Civil Aviation & Chief Executive Officer
Appropriate Authority for Aviation Security
Civil Aviation Authority of Sri Lanka

**Table of content template for
Domestic Aircraft Operator's Security Programme**

Annex A

Chapter 00 Administration and Control of the Operator Security Programme (OSP)

- Edition/ Version/ Revision No
- Control Copy Number
- Effective date
- Executive Statement on the company commitment for implementation of Aviation Security(AVSEC) programme
- Approval of the Appropriate Authority
- Record of Revisions
- List of Effective Pages
- Definitions of the technical terms, and Acronyms and Abbreviations used in the OSP

Chapter 01 General

- Objectives of the OSP
- Legal authority for the OSP
- Company Background
- Nature of the aircraft operations
- Civil/Military controlled Airports used for its operations

Chapter 02 Security Policy and Organization

- Corporate policy on AVSEC

Chapter 03 National / International Obligations

- Applicability of national AVSEC laws relating to aircraft operations.

Chapter 04 Roles and Duties

- Security Post Holder's Responsibilities
- Other employee's responsibilities and commitment for AVSEC
- AVSEC Service Provider(s)
- Armed Services (if applicable)

Chapter 05 Preventive Security Measures

- Aviation Security Objective
- Preventive measures
- List of Prohibited Items

Chapter 06 Access Control:

- Access Control to critical areas such as, controlled, restricted airside / the responsibilities of the operator for implementation.
- Airport Restricted Area Access Permits
- Procedures at the landing locations for helicopter operations

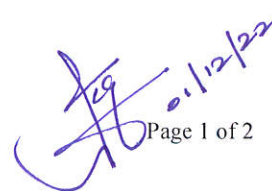
Chapter 07 Security measures for the parked aircraft

- Parking at the base
- Parking off-base (overnight / short spells)
- AOG situations
- Aircraft Security Check
- Aircraft Security Search
- Access Control to aircraft

Chapter 08 Security of Passengers/Crew and their Cabin-Baggage

- Passenger ID and travel-authenticity
- Passenger profiling system
- Screening and Protection of passengers and flight crew together with the items they carried.
- Protection of screened authorized personnel including staff.
- Exemptions from screening (only for passenger category)
- Measures taken to prevent Mixing of screened passengers, flight crew and authorized personnel.
- Handling of Special Categories of Passengers
- Refusal to undergo screening
- Unruly / Disruptive Passengers (On-ground and inflight)
- Implementation of regulations for carriage of Liquide, Aerosol and Gels(LAGs)

Chapter 09 Security Procedures for Carriage of Munitions on Board of an Aircraft


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- Airline policy on Carriage of munitions on board
- Authorized Carriage of munition

Note- Carriage of air guns and replicas of other weapons including toy guns are prohibited.

Chapter 10 Security of Hold-Baggage (Checked Baggage):

- Screening and Protection of hold baggage
- Mishandled Hold-Baggage
- Passenger and Baggage Reconciliation

Chapter 11 Security of Stores and Supplies (flight catering)

- Screening and other Security Controls

Chapter 12 Security of Aircraft Cleaning Operations:

- Security Controls

Chapter 13 Security of Aircraft Maintenance Areas:

- Security Controls applied

Chapter 14 Quality Control

Chapter 15 Conduct of background checks and Avsec Training

- ✦ Conduct of Background checks on recruitment of staff and recurrent background checks. i.e once in 3 years.
- ✦ AVSEC Training –
 - Requirement for commercial operators to establish, implement and maintain an Aviation Security Training Programme, which meets the requirements of the National Civil Aviation Security Training Programme (NCASTP).
 - Initial and Annual Refresher AVSEC Training :
Initial and Annual Refresher training to be conducted for Security Personnel and personnel who carries security as their secondary job functions.
 - Initial and Annual Refresher AVSEC Awareness Training :
AVSEC awareness training for Non-Security Personnel, who needs access to the **Security Restricted Areas (SRAs)** within airport, or similar areas of airports controlled by the military, where civil aircraft operations are conducted.
 - Training on Dangerous goods regulations for “No Carry” operators.
Consider persons from Cat 13- 17 as per the IATA Dangerous Goods Regulations. i. e;
Cat 13- Operator’s and ground handling agent’s staff accepting cargo or mail
Cat 14- Operator’s and ground handling agent’s staff involved in the handling, storage and loading of cargo or mail and baggage
Cat 15- Passenger handling staff
Cat 16- Flight crew members, loadmasters, load planners and flight operations officers/flight dispatchers
Cat 17- Cabin Crew members (other than flight crew members)
 - Cat 12- security staff who deal with the screening of passengers and crew and their baggage and cargo or mail

Chapter 16 Contingency Planning

- Hijack situation
- Bomb-threat on ground
- Violence onboard
- Inflight Bomb-Warnings
- ATC Assistance
- Post-landing procedures

Chapter 17 Incident Reporting

- Mandatory occurrence report
- Any other incidents related to aircraft/ airport operations

Annexures

Note- Should there be any further clarifications required, please communicate with AVSEC Section of CAASL.