**THEORETICAL KNOWLEDGE INSTRUCTOR AUTHORIZATION**

CHECK LIST FOR RECEIVING APPLICATIONS

Name of the Applicant:

Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Yes** | **No** | **Remarks** | **Office Use** |
| ATO request letter |  |  |  |  |
| Curriculum Vitae (CV) |  |  |  |  |
| CAASL Theoretical Knowledge Completion Certificate (PPL/CPL/ATPL) |  |  |  |  |
| Licence (PPL/CPL/ATPL) |  |  |  |  |
| Demonstration Evaluation from ATO |  |  |  |  |
| Train the Trainer Certificate |  |  |  |  |

………………………………………….

(Applicant’s Signature)

The Application and documents received on ………………………………….

…………………………………..

(Receiving Officer’s signature)

Remarks